

N. K. Poddar e-Comm IT

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Safescrypt Digital Signature Certificate (DSC) Application Checklist - Renewal

No	Particulars Required	Checklist
1.	<u>Certificate Application Form</u> with Applicant Details a. Application Form on Pg 2 Must Be Printed on Companies Letter Head b. Sign on Form And Document's Attached With Blue Ink Only c. Valid Unique e-Mail Address And Mobile Number entered	<input type="checkbox"/> <input type="checkbox"/>
2	Proof of Certificate Applicant: Attestation Required by: 1. Self-Attested AND BY 2. Banker OR Authorised executive of the Bank / Gazetted Officer / Post Master. *** The Attesting Officer who is attesting Must Specify His Name, Designation, Address, Contact Number and the Date of Signing on At Least one of the Documents and The Rest Documents Can Only be Attested With Seal and Signature. Photo ID Proof (ANY ONE* from below List) <ul style="list-style-type: none">PAN Card (*Mandatory for Pan based DSC)Passport / Driving License / Voter ID / Aadhar Card / Post Office ID card / Bank Passbook Bearing Applicant Photo Is Self-Attested and Attested By the Bank Officials.	<input type="checkbox"/>

Note: Kindly PUT ONLY Individual Details if You Are Applying for Individual DSC.

- Submit above documents with cheque issued in favour of
(a) "N. K. Poddar e-Comm IT" (b) "We-Comm IT" (Only Delhi Customers)
- Delivery shall be made only on clearance of the cheque. Draft / Cash is also accepted.

Thanks & Regards,
Bharat Poddar
Partner & Business Head
N. K. Poddar e-Comm IT



Undertaking for Renewal for Organisational Certificate

TO SAFESCRYPT LTD

For Official use only	
Partner Code	
City	
Application Date	
Validity.	
Remarks	
DSC Issued on	

I hereby confirm and acknowledge that the Validity of the documents submitted in the month of _____, for the year _____ during the Enrollment process to acquire the RCAI Class 2/3 Digital Certificate with Organisation are valid and in full force as on date given below.

(Signature of the Applicant)

Name: _____

Email ID: _____

Designation: _____

Phone No: _____

Date (dd-mmm-yy): _____

(Company Seal)

Note:

Please submit a copy of the PAN Card which is self-attested and attested by Banker