

DIGITAL CERTIFICATE FOR ORGANISATION - APPLICATION FORM**FOR DGFT APPLICATION USAGE****PLEASE FILL IN BLOCK LETTERS ONLY**For form filling please follow the instruction in <http://www.e-mudhra.com/instruction.html>**Application ID (For Office Use Only)**Signature **CLASS****TYPE****VALIDITY** DGFT Signature

1 Year

2 Years

Affix recent passport size photograph of the applicant duly signed across

USB TOKEN

Required

Not Required

Applicant DetailsName Mr./Ms./Dr. L A S T N A M E / F I R S T N A M E / M I D D L E N A M EDate of Birth D D M M Y Y Y Y Gender Male Female Nationality **IEC DETAILS OF THE ORGANISATION**IEC Code Branch Code **ORGANISATION DETAILS**Organisation Details Corporate Office Head Office Registered Office Branch OfficeOrganisation Name Department Registration Number Date of Incorporation/Proprietorship Commencement/Partnership Agreement D D M M Y Y Y YAddress City State Pin code Telephone Mobile Fax No PAN Of Organisation PAN of the Applicant Email ID **Declaration**

I hereby agree that I have read and understood the provisions of e-mudhra Certification Practice Statement (CPS) and the subscriber agreement and will abide by the same. The information provided in this Digital Signature Certificate request form is true and correct to the best of my knowledge and I accept publishing my certificate information in e-Mudhra repository.

Date Place

Seal & Stamp (If any)

Signature of the applicant

TO BE FILLED BY RA OFFICE ONLY

I declare that the applicant has provided correct information in this application form. I have checked and verified the application form and supporting documents.

Date Place

RA Name, Code & Seal

Signature of RA

IDENTIFICATION DETAILS

Valid Identity Documents (Any one of below)

Passport	Driving License	PAN Card	Post Office ID Card
Aadhaar Card	Bank Account Passbook*	Government ID Card	

ID Number _____

UNDER CHECKLIST OF ORGANISATION DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION

- a. ID proof of the applicant
- b. ~~Copy of a~~ copy [Any one of the below documents]
 - Certificate of Incorporation Memorandum of Association Regd. Partnership deed Valid Business License
 - Annual Report Latest Income Tax Return Latest Organisation Bank Details from the Bank
 - Statement of Income issued by Chartered Accountant
- c. Attested copy of Organisation PAN card
- d. Authorisation letter in favour of the Certificate Applicant from the Organisation as per the format overleaf
- e. List of Partners/Members/Directors with their complete Name and Addresses

AUTHORISATION LETTER

To,

Date:

eMudhra Consumer Services Limited
 3rd Floor, Sai Arcade, 56 Outer Ring Road
 Deverabeesanahalli, Opp Intel
 Bangalore 560103
 Phone: +91 80 4336 0000

Dear Sir,

Sub : Authorisation letter for obtaining Digital Signature Certificate for DGFT use.

This is certify that Mr./Mrs./Miss. _____ (Certificate applicant) has provided correct information in the 'Application form for issue of Digital Signature Certificate' to the best of my knowledge and belief. I hereby authorize him/her, on behalf of our Organisation to apply for obtaining Class 3 DGFT certificate.

Details of Executive Authorising the applicants:

Signature: _____ Name: _____
 Designation: _____ Employee Code: _____
 Department: _____

Office Seal and Stamp

Contact Details

eMudhra Consumer Services Limited, 3rd Floor, Sai Arcade, 56 Outer Ring Road, Deverabeesanahalli, Opp Intel, Bangalore 560 103. Karnataka
 Phone : +91 80 4336 0000 Fax : +91 80 4227 5306 Email : info@e-mudhra.com Web:www.e-mudhra.com